

**LACKAWANNA COUNTY LAND BANK
SCHEDULED MEETING MINUTES
January 12th, 2022**

The regularly scheduled meeting of the Lackawanna County Land Bank was held virtually on Wednesday, January 12, 2022. The meeting was held via ZOOM and broadcast live on the Electric City Television (ECTV) YouTube channel and can be accessed at <https://www.youtube.com/watch?v=iA4bDFIBIjI> Members of the public were requested to submit any comments to Ralph Pappas at pappasr@lackawannacounty.org by 9:00AM the day of the meeting.

At 11:00 AM, in Chairwoman Dominick's absence Vice-Chairman Chermak called the meeting to order.

ROLL CALL

Roll Call was taken by Ralph Pappas, Staff
Commissioner Debi Domenick – Excused
Commissioner Chris Chermak-Present
Al Chelik - Present
Marion Gatto – Present
Brenda Sacco – Present
Mary Jo Sheridan- Present
Patrick Tobin- Present

Also, present were Atty. Joseph Colbassani, Land Bank Legal Counsel, Ralph Pappas, Business Relations Manager, Meghan Rade, Assistant Treasurer, City of Scranton

ELECTION OF OFFICERS FOR THE YEAR 2022

Mrs. Sacco made the motion to keep the officers in the same positions as the year 2021. Motion was seconded by Mayor Chelik

All Voted in Favor

Mrs. Gatto, as Board Secretary, then cast the vote for all officers to remain in the same positions as the year 2021.

Office Holders for 2022 are as follows:

Commissioner Debi Domenick – Chairman
Commissioner Chris Chermak-Vice Chairman
Marion Gatto – Secretary
Brenda Sacco – Treasurer

OPPORTUNITY FOR PUBLIC TO ADDRESS BOARD (AGENDA ITEMS ONLY)

Mr. Pappas reported he had not received any comments or questions prior to the meeting.

PRESENTATION OF MINUTES FOR APPROVAL

A Motion was made by Mrs. Gatto and seconded by Mr. Tobin to approve the minutes of the December 8, 2021 meeting.

All Voted in Favor

PRESENTATION OF VOUCHERS FOR EXAMINATION AND APPROVAL

Mr. Pappas reviewed the vouchers with the Board.

A Motion was made by Mr. Chelik and seconded by Mr. Tobin to approve the voucher expenditures of December 9, 2021 through January 12, 2022, as presented.

All Voted in Favor

Resolution No. 22-003- Approving the Conveyance of Certain Land Bank Owned Property under the Land Bank Side Lot Program

a). **Address:** 1717 Price Street Scranton **Parcel Pin #:** 14513070030
Purchaser: Don McKeon **Price:** \$150.00

A Motion was made by Mrs. Gatto and seconded by Mr. Tobin to approve this Resolution.
All Voted in Favor

Resolution No. 22-004- Approving the Conveyance of Certain Land Bank Owned Property under the Property Purchase Program

a). **Parcel Address:** 927 West Market Street, Scranton **Parcel Pin #:** 12315040027
Purchaser: Ignacio Diaz **Price:** \$500.00
b). **Parcel Address:** 638 Fig Street, Scranton **Parcel Pin #:** 16711050017
Purchaser: Carmen Candelario **Price:** \$500.00
c). **Parcel Address:** 900 Fig Street, Scranton **Parcel Pin #:** 16712020015
Purchaser: Richard Celuck **Price:** \$500.00
d). **Parcel Address:** Birch Terrace WD2- 182 Covington Township **Parcel Pin #:** 22701020182
Purchaser: Dana Cerbone **Price:** \$700.00

A Motion was made by Mr. Chelik and seconded by Mrs. Gatto to approve this Resolution.
All Voted in Favor

Resolution NO. 22-005- Approving a Professional Services Contract and Execution of an Engagement Letter for Audit

Program Audit-Lackawanna County Land Bank
Contract Activity Period: January 1, 2021, through December 31, 2021
Fee not to exceed \$1,850.00

A Motion was made by Mr. Tobin and seconded by Mrs. Sheridan to approve this Resolution.
All Voted in Favor

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No emails were received from the public prior to the meeting.

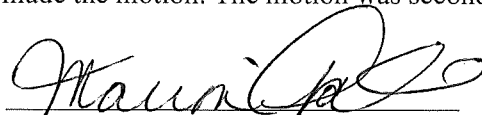
At this point in the meeting, Mrs. Sheridan announced that she will be retiring from the City of Scranton as City Treasurer, effective January 28, 2022. She also submitted her resignation from the Land Bank Board to Mayor Cognetti. She informed the Board that Meghan Rade, her current Assistant Treasurer, will be replacing her in both positions. She stated she was thankful for being able to be part of this Board and the Land Bank's mission. The members of the Board also thanked Mrs. Sheridan for her service and wished her luck in her retirement. The Board also congratulated Meghan Rade in her new positions.

Vice-Chairman Chermak stated the next scheduled regular and reorganizational meeting is Wednesday, February 9, 2022, at 11:00AM.

ADJOURNMENT

Vice-Chairman Chermak requested a motion to adjourn. Mrs. Gatto made the motion. The motion was seconded by Mr. Chelik.

All Voted in Favor


Marion Gatto, Secretary

Prepared by Ralph Pappas